

LOCKWOOD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD REMOTELY ON Monday 1st March 2020 AT 11.00 AM

PARISH COUNCILLORS PRESENT: Cllrs A Clayton (Chair), J Henderson (Vice Chair), A Murray, A Groves.

MEMBERS OF THE PUBLIC: None - one request received from P Rudd but did not attend.

CLERK: Mrs J Bell

35. TO RECEIVE AND CONSIDER APOLOGIES FOR ABSENCE

All Councillors present.

36. TO RECEIVE DECLARATIONS OF PECUNIARY AND OTHER INTERESTS

None.

37. REPRESENTATION FROM RESIDENTS

None.

38. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 16th October 2020

Approval of the minutes was proposed by Cllr A Groves, seconded by Cllr J Henderson and accepted by the full council as a true record.

39. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON THURSDAY 13th FEBRUARY 2020 – PROGRESS REPORTS ONLY

None.

40. CORRESPONDENCE

- **APPLICATION FOR SMALL GRANT 2020, STANGHOW COMMUNITY GROUP.** Members **RESOLVED** to make this donation.
- **MOORSHOLM IN BLOOM 2020.** Members **RESOLVED** to make this donation.
- **RIALTAS FEES AND CHARGES - INCLUDED IN ERROR AS SUBSCRIPTION ALREADY PROCESSED**
- **RESIDENT PLOT COMPLAINT - L BROWN.** LETTERS HAVE BEEN RESPONDED TO PREVIOUSLY.
- **AUGUST - REDCAR AND CLEVELAND DEFICIT LETTER.** COUNCIL HAS BEEN CONTACTED BUT NO RESPONSE HAS BEEN RECEIVED. Members **RESOLVED** that Clerk to contact RCBC.
- **ASSET OF COMMUNITY VALUE: THE LINGDALE PUBLIC HOUSE.** LETTER RECEIVED FROM RCBC TO NOTIFY THE COUNCIL THAT THE 5 YEARS HAD NOW EXPIRED. Members **RESOLVED** that no response to be made by LPC.
- **Tenant Complaint LPF50.** Complaint received from tenant on LPF50 regarding the tenant on LPF51 regarding a number of matters including electrical cables in LPF50 installed but with no signage. Also flooding caused by the unauthorised blocking of the natural watercourse across the allotments. Members were informed of a visit by a Redcar and Cleveland Council Flood Engineer and Environmental Officer instigated by a previous Councillor and Mr Kay. Both Officers noted that this had been a waste of their valuable time in response to an unfounded issue. **RESOLVED** Letter to be sent regarding the H&S aspect of the electrical works and the natural water course for the allotments to tenant of Plot 51 . Also a letter has been agreed to go to both tenants on LPF50 and LPF51 following an altercation on the site.

41. PLANNING APPLICATIONS

PROPOSAL: EXTENSION TO FRONT AND REAR OF CRICKET PAVILION TO CREATE NEW FRONT ENTRANCE; MEETING ROOM AND DISABLED TOILET FACILITIES AND TWO ALL WEATHER PRACTICE SURFACES AND ASSOCIATED WORKS

LOCATION: MOORSHOLM CRICKET AND ATHLETIC CLUB MOORSHOLM RECREATION FIELD, RECREATION VIEW, MOORSHOLM, TS12 3HL

APPLICANT: MOORSHOLM CRICKET AND ATHLETIC CLUB. Members Resolved no action

PROPOSAL: DEMOLITION OF EXISTING EXTENSION TO REAR: PART TWO/PART THREE STOREY EXTENSIONS AT REAR INCLUDING ROOF TERRACE/JULIETTE BALCONY AND INCREASING HEIGHT OF FARMHOUSE; INSTALLATION OF TWO STOREY EXTENSION AT SIDES

LOCATION: LODGE FARM COW CLOSE LANE MOORSHOLM, TS12 3JE

APPLICANT: MR S DOWEY Members Resolved no action

PROPOSAL: DETACHED SINGLE STORY BUILDING FOR USE AS CONVENIENCE STORE INCLUDING ASSOCIATED CAR PARKING (RESUBMISSION)

LOCATION: FORMER GARAGE SITE UNIT 8 BARMET INDUSTRIAL ESTATE STANGHOW ROAD LINGDALE TS12 3ED

APPLICANT: MR DAVID WILLIAMS Members Resolved that the Chair should formulate a response to the resubmitted proposal.

42. FINANCE

a) Appointment of Clerk and Training

The Chair welcomed the new Parish Clerk and the Council pre-approved attendance at appropriate training such as SLCC and NALC. The Council approved the purchase of new IT equipment. Members RESOLVED that the Clerk should attend all appropriate training courses and purchase new IT equipment including laptop and screen.

b) Changes to bank mandate

The new Clerk is to be added to the bank mandates for both Santander and HSBC with on-line banking also required, This is on-going. Members RESOLVED that the Clerk should be added to the Bank Mandates and have access to on-line banking where available.

c) Precept - Letter to be agreed

The Council discussed the Precept and agreed that it should remain at the same rate as 2020, in line with the 2021/22 Budget. A letter was agreed to confirm this with RBC. Members RESOLVED that the Precept should be set at the 2020 rate and a letter agreed to confirm this with RCBC

d) Office Environment

The Clerk thanked the Council for improvements to the lighting and heating of the Office. In addition a new light is to be added to the Office. Also new IT equipment was authorised including Laptop and Screen. During the Annual service of the Fire Alarm and emergency lighting it was noted that work was required to ensure compliance and to improve these systems. Members RESOLVED that quotes should be sought to ascertain best value.

Members discussed the replacement of fluorescent lighting in the Village hall for LED.

Members RESOLVED that quotes should also be looked at in respect to the Village Hall lighting to replace fluorescent lighting with LED lighting to promote sustainability.

e) Budget Forecast

The Budget Forecast for 2021/22 has been updated and circulated to Councillors for comment. Members RESOLVED that the Budget for 2021/22 be accepted.

f) Britain in Bloom

Members RESOLVED that Villages registered for Britain in Bloom should receive £300 upon application, Villages with groups committed to the development of the environment should receive £200 on application and schools which have a project relating to the school environment

should receive £200 upon application.

43. CASUAL VACANCIES

The Council is disappointed that residents have decided to call two elections in Lingdale and Boosbeck with a potential cost of £2000 to the Parish. These residents could have been co-opted onto the Council and could have been active immediately.

Requests have been received from 3 residents to join the Council by co-option.

- a) Letter of request received from Alan Mackenzie to join as Council representative for Charltons and Margrove Park Ward
- b) Letter of request received from Carole Chamberlain to join as Council representative for Moorsholm Ward
- c) Letter of request received from Gareth Leather to join as representative for Moorsholm Ward

The councillors discussed these applications and voted unanimously to Co-opt the above people to the Parish Council.

RESOLVED to co-opt Alan Mackenzie to serve as Parish Councillor for the Charltons and Margrove Park Ward on Lockwood Parish Council. (Proposed Cllr Groves, Seconded Cllr Clayton, carried unanimously)

RESOLVED to co-opt Carole Chamberlain to serve as Parish Councillor for the Moorsholm Ward on Lockwood Parish Council. (Proposed Cllr Groves, Seconded Cllr Clayton, carried unanimously)

RESOLVED to co-opt Gareth Leather to serve as Parish Councillor for the Moorsholm Ward on Lockwood Parish Council. (Proposed Cllr Groves, Seconded Cllr Clayton, carried unanimously)

44. PARISH MATTERS

a) Clerk's Report

To approve all payments required in undertaking the council's business received since the last meeting to be included in the **2020/21** financial year.

The Clerk provided members with a Finance Report for January 2021. This gave full details of all financial transactions undertaken since the last meeting of the council which included the invoices, direct debits, transfers, income and cheque payments the council was required to pay.

Members **RESOLVED** to accept the January management accounts.

To approve all payments required in undertaking the council's business received since the last meeting to be included in the February management accounts **2020/21** financial year.

Members **RESOLVED** to accept the February payments.

e.

b) Chairs Reports

● Chair of Allotments

- A tenant on KLA has asked for permission to build an arena on his allotment. Councillors discussed this and were informed that under the allotment requirements

this should be grazing only. Also the current lease with Skelton and Gilling estates is only one year.

- Members RESOLVED that the Clerk should contact Skelton and Gilling Estates to seek advice.

- **Chair of Village Hall**

- No Report

- **Chair of Finance & Personnel**

- No Report

- **Chair of Lockwood Parish Council**

- The Chair welcomed the new Clerk and noted that the Council were grateful for her work so far.
- The Chair thanked all of the Councillors for their work during this very difficult time particularly given the abuse directed towards the Council currently.

c) **Ward Councillors Reports**

- **Lingdale & Stanghow.** Rubbish to the side of the Village Hall had been reported to RCBC
- **Boosbeck.**
- **Moorsholm.**
- **Charltons & Margrove Park.** J Henderson noted that a squatter had taken up residence next to Village Hall in a caravan, Police have been informed.

45. THE COUNCIL WILL NOW BE IN PRIVATE SESSION

No Issues were discussed.

46. DATE AND TIME OF NEXT MEETING

Meeting closed at 11.45

Next Meeting 18th March 2021

Signed:

A Clayton

Dated:

(Chair of the Council)

Signed:

J Bell (Clerk to the Council)

Dated: