

LOCKWOOD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 20th JUNE 2019 AT 7.00 PM AT LINGDALE VILLAGE HALL

PARISH COUNCILLORS PRESENT: Cllrs A.Slater (Chairman), C.Kingham, A.Clayton, A.Murray, J.Halliday and D.Williams.

MEMBERS OF THE PUBLIC: None

OTHERS: None

CLERK: Ms M.Kingham

30. TO RECEIVE AND CONSIDER APOLOGIES FOR ABSENCE

A.Groves and J.Henderson

31. TO RECEIVE DECLARATIONS OF PECUNIARY AND OTHER INTERESTS

Cllr A.Slater declared a pecuniary interest in Hankills Farm and a non-pecuniary interest in East Cleveland Independent Party as a member.

Cllr C.Kingham declared a pecuniary interest in Top Cat Moorsholm and non-pecuniary interests in R&C Borough Council as partner of a Councillor, Sirius Minerals Trust as a trustee, East Cleveland Independent Party as a member, Co-op Wholesale Society, Royal British Legion, Willpower Electrics, Ramblers Association and Lingdale Primary School.

Cllr A.Clayton declared a pecuniary interest in 91 Balmoral Road Lingdale and non-pecuniary interests in Lingdale Village Hall as Chair, the Big Local as a committee member, the Neighbourhood Action Partnership (NAP) as Vice Chair and the CLCA as a committee member.

Cllr A.Murray declared a pecuniary interest in Heather Holm Lingdale and non-pecuniary interests in the National Garden Society and Conservative Party as a member.

Cllr D.Williams declared a pecuniary interest in DJCommercials, Barnet Holdings and East Barnby Outdoor Educational Centre.

32. REPRESENTATION FROM RESIDENTS

None

33. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 9th MAY 2019

Approval of the minutes was proposed by Cllr A Murray and seconded by Cllr A Clayton and accepted by the council.

33. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON THURSDAY 20th JUNE 2019 – PROGRESS REPORTS ONLY

- Item 19 - Arthur Murray elected Vice Chair of Allotment Committee and John Halliday elected Vice Chair of Village Hall Committee.
- Item 22 - advert in Coastal View newsletter published June 19th.
- Item 24 - Cllr Kay is providing a litter bin for the seated area on the grass outside the Village Hall.

34. CORRESPONDENCE

- The clerk requested that she be allowed to attend new clerk training on the 3rd July. It was **resolved** that the parish would support her attendance.

- Cllr Halliday would like the parish to support the Lingdale Village School in raising funds for a defibrillator. Although large grants of up to £1k were discontinued some months ago the parish still award small grants of up to £50, which they can have, clerk to send form to Cllr Halliday. The council were very supportive of the school's aim and said they would take this away and bring it back to the next meeting with ideas to help with fundraising.
- Refresher training for the defibrillator takes place on 25th July at Lingdale Village Hall. Cllr Halliday will put this on the forum and take copies to the school.
- Lingdale Lift Off has still not submitted accounts for the previous years in bloom grant. This was due at the end of 2018 and everyone else has submitted theirs.
- Clerk received a small grant application from Charltons Village Hall, this would help fund their entry to the scarecrow competition. It was **resolved** to award £50.
- The van lock was vandalised in the compound last night and the warden would like to leave it outside Village Hall again. It was **resolved** that it could be left outside the Village Hall as long as the contents were emptied every night.
- Sirius have booked the Village Hall for the 23rd July to give a local update to residents of the Lockwood Parish.
- The allotment committee have invited tenants to a meeting Tuesday 25th June at 6.30. They will be discussing:
 - A proposal to revive the tenants Annual Produce Show
 - A proposal to plant a Community Orchard in Lingdale
 - Introduction of site Representatives from each allotment site
 - Responses to increased water costs and overall finance

35. **SWOT ANALYSIS (STRENGTHS WEAKNESSES OPPORTUNITIES THREATS) FOR LPC**

A working SWOT document was created, Some immediate suggestions included halving the number of dog glove bags distributed each week, adding the costs of providing water to the rent at the allotments, looking into cost of LED lights and solar generation.

36. **FINANCE**

a) **To approve all payments required in undertaking the council's business since the last meeting.**

The Clerk provided members with the Finance Report for June 2019 giving full details of all financial transactions undertaken since the last meeting of the council which included the Bill payments, direct debits, transfers, income and cheque payments the council was required to pay. Members **resolved to agree** all payments and transactions undertaken.

b) **To approve the Annual Internal Audit Report 2018/19**

It was **resolved** to approve the Annual Internal Audit Report 2018/19

c) **To approve the Annual Governance Statement 2018/19 - Section 1 of the Annual Governance and Accountability Return (AGAR).**

It was **resolved** to approve the Annual Governance Statement 2018/19

d) **To approve the Accounting Statements 2018/19 - Section 2 of the AGAR.**

It was **resolved** to approve the Accounting Statements 2018/19

e) **To review and approve the Record of Regular Payments** as a result of contract, statutory duty or obligation.

Resolved to approve the Record of Regular Payments as presented (proposed by Cllr C.Kingham, seconded by Cllr A.Murray)

37. TO RECEIVE REPORTS FROM MEETINGS OF OUTSIDE BODIES ATTENDED BY COUNCILLORS

SIRIUS FOUNDATION

Cllr Kingham had previously circulated notes taken at the Sirius meeting, the main point raised was the sport fund allocation which closes to bids at the end of July. Cllr Kingham said that she would research the feasibility of submitting a bid for a cycle track and outside fitness equipment near the shale heap at Lingdale looking for match funding from the proceeds of crime fund..

BIGLOCAL

Cllr Clayton attended the AGM where it was pointed out that the fund was in its last 5 years and there would be new policies and procedures put in place to distribute the last of the money.

NEW COUNCILLOR TRAINING

Cllr Clayton, Kingham and Halliday attended, all said how useful it had been. Slides from the training will be circulated.

38. PARISH MATTERS

a) Clerk's Report

The clerk highlighted that it was important that she should be informed when Councillors are acting in their official capacity on business outside of the parish and all official invitations need to be handled via the office.

The clerk attended website accessibility training on Wednesday with her peers from Redcar, the main point made was that we need to be compliant by next September and this will require a rewrite of the current website. New charges would apply, this is to be discussed at the next meeting.

b) Chairman's Report

The Chair thanked councillors for their participation, he said that the SWOT exercise had been interesting and useful and that the document produced should be used as a working document with points added at each meeting. Draft to be circulated.

c) Ward Councillors Reports

Cllr Clayton was concerned that the Lingdale Sandringham Road Substation light was still on and asked Cllr Murray to contact Northern Grid again. Cllr Murray said that he would do this although the door which appeared to be rotten was still steadfast.

Cllr Kingham wanted to raise awareness about an incident in Moorsholm that Cllr Kay of RCBC was investigating. A resident had suffered a stroke and the ambulance took two and a half hours to arrive, this is outside of normal response times.

Cllr Kingham also wanted to raise awareness that the flood situation at Charltons was currently being dealt with by RCBC, a new pipe was being installed to divert the water away.

Cllr Murray raised concern about the state of the public bench at Stanghow, he suggested that the parish carry out a bench inspection. Cllr Kingham said to contact Cllr Kay of RCBC as he was currently involved with overhaul of local benches. The Stanghow bench may be on his list and if not then the parish will ensure that it is repaired.

Cllr Murray raised the trailer on behalf of Cllr Groves, he would like someone other than himself to advertise the trailer on ebay. There were no offers to advertise the trailer on individual ebay accounts and the parish does not have its own account. The clerk asked whether this is a priority at the moment and if using ebay is a problem then perhaps we should go back to using a sealed bid system. This might ensure that local residents benefit from the sale. It was **resolved** to discuss this at the next meeting.

39. THE COUNCIL WILL NOW BE IN PRIVATE SESSION

40. DATE AND TIME OF NEXT MEETING

Thursday 18th July 2019

Meeting closed at 9.00PM

Signed:A.Slater, Chairman,

Date 19/09/2019

Signed:Clerk to the Council, Ms M.Kingham

Date 19/09/2019