

LOCKWOOD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 21st MARCH 2019 AT 7.00 PM AT LINGDALE VILLAGE HALL

PARISH COUNCILLORS PRESENT: Cllrs M.Jefferson (Chairman), S.Young, J.Henderson, K.Nolan, C.Kingham A.Clayton, B.Hardy. L.Hardy and A.Groves.

MEMBERS OF THE PUBLIC: None

OTHERS: None

CLERK: Ms M.Kingham

130. APOLOGIES FOR ABSENCE:- None

131. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY, PECUNIARY AND NON PECUNIARY INTERESTS.

Cllr M Jefferson declared a non pecuniary interest in all matters relating to Lingdale and Lingdale Lift Off, Cllr C Kingham declared a non-pecuniary interest in all matters relating to Moorsholm, Cllr J.Henderson declared a non-pecuniary interest in all matters relating to Margrove, Cllr C Kingham declared a non-pecuniary interest in all matters relating to Moorsholm and Lingdale Primary School, and Cllr S Young declared a non-pecuniary interest in all matters relating to Stanghow Residents Group.

132. REPRESENTATION FROM RESIDENTS.

None.

133. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 21st FEBRUARY 2019

Approval of the minutes was proposed by Cllr B.Hardy, seconded by Cllr K.Nolan and accepted by the members present as a true record.

134. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON THURSDAY 21st FEBRUARY 2019 – PROGRESS REPORTS ONLY

121 Correspondence

- Sirius Minerals community workers group suggestions are miners freeze, cycling stones, bulb planting, clearing allotments and laying paths. To be discussed at Allotment meeting on Monday 25th March.
- Lingdale Community Litter Pick on 26th at 1.00
- Dates still to be suggested by Councillors for village litter pick
- Newsletter published in the latest edition of Coastal view
- Boosbeck Councillor is not prevented from standing in elections

122 Office safety

- Architect would not need to be RCBC approved
- Still awaiting quote for turning office window into a fire escape.

123 CCTV

- Internet signal sufficient for Ring Doorbell, can be operated by phone, tablet or desktop

135. CORRESPONDENCE

- Grant application for £50 received from a Lingdale group trying to establish a Parent & Toddler Group, It was resolved to donate £50 but only once they have produced a constitution and opened a bank account.
- Noticeboard re-siting request from Cllr Groves received. There was some discussion around whether a new board should be purchased or the old one repaired. Cllr Groves has verbal permission from planning to re-site the board. It was resolved to look at costs involved in purchasing a new board and Cllr Groves to obtain written permission to re-site the board from planning.
- New noticeboard request from Cllr Kingham received. There was some discussion around whether a new board should be purchased or the old one repaired. It was resolved to look at costs involved in purchasing a new board.
- A resident had asked for a copy of the complaints procedure and asked why it was not on the website. The clerk had searched for a complaints procedure but could not find one. It was resolved that the council should have a complaints procedure and that in the interests of transparency that it should be on the web site.

136. UPDATE TO STANDING ORDERS

The clerk circulated a copy of the latest NALC model standing orders. These have been updated in order to incorporate the GDPR and to ensure that we are within the law for Data Protection. It was resolved that council should take these home to read and they should become an agenda item for the April meeting.

137. ADOPTION OF NALC MODEL CODE OF CONDUCT

Cllr Kingham explained that having a dignity at work policy was the law and that it had evolved from the model code of conduct. She produced three versions of dignity at work that had been downloaded from other parish councils. The Chair thanked Cllr Kingham for her hard work in researching this topic. It was resolved that council should take the papers home to read and they should become an agenda item for the April meeting.

138. CLARIFICATION REGARDING ROLES WITHIN THE PARISH COUNCIL

Cllr Kingham produced a short bullet pointed handout which explained the roles and responsibilities within the council.

139. FINANCE

The Clerk provided members with the Monthly Finance Report for March 2019 giving full details of all financial transactions undertaken since the last meeting of the council which included the Bill payments, direct debits, transfers and income that the council was required to pay. **Councillors resolved to agree** to all payments undertaken.

140. TO RECEIVE COMMITTEE REPORTS

There have been no committee meetings since the last update, however a Klondike working party had met and Cllrs Anne Clayton and Alan Groves gave an update on the Klondike Event which will run on Sunday the 14th April. Several activities have been organised and leaflets will start appearing soon. Clerk to assist Cllr Clayton in putting these together. The golden nugget event which is aimed at schoolchildren will be running on the 4th, which is the day before they break up. Cllr Groves has names of several volunteers from the forum and he will pass these to the clerk. Two gazebos have been purchased in case of bad weather and these will be used to take the event outside the hall. The Chair asked about insurance for the event, in the case where bunting etc was being placed throughout the village. Clerk to enquire with the insurance company about cover outside of the hall. Cllr Clayton asked for help on the day prior to the event, to make sure that everything is set up. Cllr Groves is placing bunting up at Little Moorsholm and the Chair volunteered to do this at Moorcock Row.

141. TO RECEIVE REPORTS FROM MEETINGS OF OUTSIDE BODIES ATTENDED BY COUNCILLORS

Cllr Henderson attended the AGM of Tees Valley Wildlife. Good news was announced in that they now have the funds to purchase more conservation land for the area.

142. PARISH MATTERS

a) Clerk's report.

If anyone needs access to the electoral roll in order to fill in their nomination pack, there is a copy in the safe at Lingdale Village Hall. Anyone using this has to be supervised as due to the boundary changes it is not on widespread release yet. The Chair asked the Clerk to email the purdah leaflet to councillors to remind them of restrictions in place during purdah.

b) Chairman's Report.

The Chair reported that the young volunteers attending the Lingdale Community Gardens were well motivated and he was very proud of the work that they had done. The Chair reported that he had supervised them in making trugs, which were excellent examples. The volunteers would all get a certificate awarded to them on Thursday 28th March at 1:00pm. This is a celebration event and all Councillors are welcome to attend.

c) Ward Councillor Reports.

Cllr Nolan reported that the police had visited Charltons undertaking a customer satisfaction survey. She had not been present but the feedback was that there were complaints that villagers never see the police. Cllr Nolan reported a large quantity of litter down the back lane, she will liaise with the clerk in order to organise a litter pick.

Cllr Hardy reported that the police had been in Kilton Lane several times trying to catch motorcyclists using the land for off road motorbiking.

143. THE COUNCIL WILL NOW BE IN PRIVATE SESSION

Following the discussion about volunteers, the Chair asked the Clerk to check whether the Parish Warden is logging times and dates of when volunteers are working with him. Chair asked the clerk to check whether we need to provide him with PPE and what we need to do in order to keep within the law. Clerk had already contacted RCVDA and Tees Valley Rural Action for guidance.

144. DATE AND TIME OF NEXT MEETING

Parish Council Meeting - Thursday 30th April 2019 at 12.30pm

The meeting closed at 9.15pm

Signed: S.Young Acting Chairman, Date 30/04/2019

Signed: M.Kingham, Clerk to the Council, Date 30/04/2019