

LOCKWOOD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 21st FEBRUARY 2019 AT 6.45 PM AT LINGDALE VILLAGE HALL

PARISH COUNCILLORS PRESENT: Cllrs M.Jefferson (Chairman), S.Young, D.Healey, J.Henderson, K.Nolan, C.Kingham and P.Miller.

MEMBERS OF THE PUBLIC: None

OTHERS: None

CLERK: Ms M.Kingham

Update from Leoni Bradnam of Sirius Minerals

Lockwood - Civil construction work is ongoing. Crane will be onsite for around two months. The collar work will be commencing soon with the winding tower commencing from quarter two. Winding tower will be 45m high and will be there for two years. Drill and blast is on schedule, they will be 60m down by quarter three. Cavern (workshop) will be created half way down, tunnel boring machine will be assembled there. Cllr Young asked if this would be noisy and if there would be any impact on Stanghow. None expected. Consultation planned shortly, will be at Moorsholm. Cllr Nolan asked if there had been an increase in traffic, not yet as the spoil is being kept on site. Cllr Nolan said Charlton residents were upset at the nose from the HGVs. One in particular at 3AM, Leoni to look into this.

Main site Whitby now excavated to 45m and starting on main shaft diaphragm walls.

Wilton has first tunnel boring machine.

Foundation has launched its first apprenticeship scheme, first ten will be multi skilled and trained by TTE, advertised at the Hub. Presentation on 5th March at 6PM.

Now employ 900 people across the project with three quarters being local.

Leoni was asked to arrange another site visit for councillors.

116. APOLOGIES FOR ABSENCE:- Apologies were received from Cllrs A.Clayton, B.Hardy, L.Hardy and A.Groves.

117. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY, PECUNIARY AND NON PECUNIARY INTERESTS.

Cllr M Jefferson declared a non pecuniary interest in all matters relating to Lingdale and Lingdale Lift Off, Cllr C Kingham declared a non-pecuniary interest in all matters relating to Moorsholm and Lingdale Primary School, Cllr J.Henderson declared a non-pecuniary interest in all matters relating to Margrove, Cllr S Young declared a non-pecuniary interest in all matters relating to Stanghow Residents Group. Cllr K Nolan declared a non-pecuniary interest in all matters relating to Charltons, Cllr P Miller declared a non-pecuniary interest in all matters relating to Lingdale and Cllr D Healey declared a non-pecuniary interest in all matters relating to Boosbeck.

118. REPRESENTATION FROM RESIDENTS.

None.

119. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 17th JANUARY 2019

Approval of the minutes was proposed by Cllr D.Healey, seconded by Cllr K.Nolan and accepted by the members present as a true record.

120. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON THURSDAY 17th JANUARY 2019 – PROGRESS REPORTS ONLY

105

Doorbell fitted and this now stops people walking in whilst safe open.

Chair informed the meeting that there had been incidents of vandalism at the village hall.

Over the years, children have climbed on the roof, lead has been stolen from the roof and guttering pulled down. These have been reported to the police and will have a crime number.

108

Klondike activities booked

111

Clerk wrote to Planners regarding 13a High St, no response as yet.

121. CORRESPONDENCE

- Sirius Minerals community workers group - ideas for local projects. Some suggestions are miners freeze, cycling stones, bulb planting, clear allotments. Clerk requested to ask whether we supply materials for the work.
- North York Moors National Park request for representative - Cllr Nolan is the current representative and will continue.
- Planning Inspectorate Inquiry for footpath - Chair to attend with Cllr Kay.
- Lingdale Community Litter Pick - to attend on 26th March but also to arrange own one in each village. Councillors to inform clerk of dates.
- Lockwood PC Newsletter, to add boosbeck village hall website and photo. In future to ask whether all village halls want including.
- Vacancy at Boosbeck created by Cllr Brown who has struggled with work commitments and was unable to attend for six months. Clerk to check with monitoring officer whether she can stand in May elections.

122. OFFICE SAFETY

Council were advised that we need to assess risks in the office but there is no need for written risk assessment as under 5 staff. Council were reminded that they have liability for staff safety and that issues have been raised that need a solution.

In order to mitigate risks involved with staff taking money from customers whilst they are in the office, it was resolved to make the door into a stable door and keep customers in the hall.

In order to mitigate risk of staff being trapped in office by fire in hall, the clerk was asked to obtain a quote to turn office window into a fire escape.

In the long term in order to create a separate entrance clerk was requested to look into costs for an architect. Clerk to check whether they would need to be authorised by RCBC who own the building.

123. CCTV

Council were advised that the Information Commissioner's Office considered LPC and Village Hall to be a "Relevant Authority" therefore the Code of practice for CCTV from the Information Commissioner Office was important. We need to justify installation and privacy would prevent live screening of footage over internet, office viewing only allowed by an authorised user. Privacy may require screening to be switched off during opening hours and we must ask local community their views of CCTV installation. Finally we would need to complete a Data Protection Impact Assessment (DPIA).

As an interim measure it was agreed that the clerk would look into using a Ring doorbell, would signal be sufficient to allow video of caller.

124. FINANCE

The Clerk provided members with the Monthly Finance Report for February 2019 giving full details of all financial transactions undertaken since the last meeting of the council which included the Bill payments, direct debits, transfers and income that the council was required to pay. **Councillors resolved to agree** to all payments undertaken.

125. TO RECEIVE COMMITTEE REPORTS

Village Hall committee met on the 21st January to put together a schedule of events and plan for the Klondike. Resolved to go ahead with gable end work and obtain quotes for upgrade of several areas. Rental of Hall now £8 per hour apart from corporate who remain at £10. Clerk to create a poster advertising rates. Clerk also to check First Aid kits in Hall and check that policies are on show.

Allotment committee met on the 11th February, Chair said there had been lots of positive comments about the newly creosoted fencing and thanked the Parish Warden for his efforts. Issues had been raised about the tenancy agreement and whether it fully requested access to land for inspection. Subject to be placed on allotment committee agenda. Negotiation regarding extension of tenancy with Castle and Skelton imminent as current agreement ceases in September. Chair noted that price increase needs to be mirrored in allotment rents.

126. TO RECEIVE REPORTS FROM MEETINGS OF OUTSIDE BODIES ATTENDED BY COUNCILLORS

None

127. PARISH MATTERS

a) Clerk's report

Clerk going on holiday for two weeks, will place notice in Hall and set answerphone to Chair for LPC and Vice chair for LVH. Parish Warden to open up for Lingdale Exercise on Friday 1st, Vice Chair or Lingdale Exercise to open on the 8th. There is no one in until the evening on the 11th, Clerk back on the 12th. Clerk will keep an eye on emails whilst away. Clerk presented Parish Warden list of duties whilst she was away. Chair felt that as he was no longer able to supervise the Parish Warden that there was no point in him being involved in the lone working agreement arranged with previous Clerk. Clerk to look into alternatives and discuss with Parish Warden before departure. Chair asked Clerk to ensure that Parish Warden wears his high visibility jacket when working on the roadside.

b) Chairman's Report.

Lingdale Lift Off currently has volunteers from Tees Valley Wildlife. Planted 1000 bulbs.

c) Ward Councillor Reports.

Cllr Nolan reported that door handles are still being turned at night when people are in bed. She is still waiting to hear from the Chief Exec and Leader of the Council about the list she submitted to them. Residents are concerned about the noise from increased traffic on BirkBrow created by Sirius. Motorbike and Scooter have been stolen and there is an increase in theft across the whole area. Nothing done yet about the Japanese Knotwood.

Cllr Henderson also planted 1000 bulbs last year, this year they look excellent.

Cllr Kingham reported that the new vicar was giving out daffodil bulbs to plant in the churchyard in an effort to connect with the community. She also reported that the new parking bays at the cricket club are now complete.

128. THE COUNCIL WILL NOW BE IN PRIVATE SESSION

129. DATE AND TIME OF NEXT MEETING

Parish Council Meeting - Thursday 21st March 2019 at 7.00pm

The meeting closed at 8.30pm

Signed: M.Jefferson, Chairman, Date 21/03/2019

Signed: M.Kingham, Clerk to the Council, Date 21/03/2019