

LOCKWOOD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 17th JANUARY 2019 AT 7.00 PM AT LINGDALE VILLAGE HALL

PARISH COUNCILLORS PRESENT: Cllrs M.Jefferson (Chairman), S.Young, A.Clayton, A.Groves, K.Nolan, B.Hardy. L.Hardy, C.Kingham, P.Miller, D.Healey.

MEMBERS OF THE PUBLIC: None

OTHERS: None

CLERK: Ms M.Kingham

Update from Mary Lanigan of BigLocal about the Klondike

Mary announced the date of the Klondike which was set to be Sunday 14th April 2019. A new race for women was to be launched and around 80 had already registered for the event. British Cycling are behind this venture and the race is scheduled for before the men's in the morning. BigLocal were still under discussion with Redcar and Cleveland about funding but they were putting constraints on the publicity for the Klondike. Finances available for local groups being involved may be dropped to £750 instead of the £1000 available last year. Mary asked who would be involved in Lockwood this year. Cllr Clayton reported that in Lingdale the Village Hall, the Tavern, the Church and the School were all getting involved.

T Shirts are the same this year so last years can be used.

All were invited to the 10.00AM planning meeting at the Village Hall next Monday.

114. APOLOGIES FOR ABSENCE:- Apologies were received from Cllrs J.Henderson, D.Healey and M.Brown.

115. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY, PECUNIARY AND NON PECUNIARY INTERESTS.

Cllr M Jefferson declared a non pecuniary interest in all matters relating to Lingdale and Lingdale Lift Off, Cllr K.Nolan declared a non-pecuniary interest in all matters relating to Charltons, Cllr L.Hardy declared a pecuniary interest in Kilton Allotments, and a non-pecuniary interest in all matters relating to Lingdale, Cllr B Hardy declared a pecuniary interest in Kilton Allotments, and a non-pecuniary interest in all matters relating to Boosbeck, Cllr A Clayton declared a non pecuniary interest in Lingdale Village Hall, Big Local and CLCA, Cllr C Kingham declared a non-pecuniary interest in all matters relating to Moorsholm and Lingdale Primary School, Cllr A Groves declared a non-pecuniary interest in all matters relating to Lingdale and Cllr S Young declared a non-pecuniary interest in all matters relating to Stanghow Residents Group.

116. REPRESENTATION FROM RESIDENTS.

None.

117. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON FRIDAY 7th DECEMBER 2018

Approval of the minutes was proposed by Cllr A.Clayton, seconded by Cllr K.Nolan and accepted by the members present as a true record.

118. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON FRIDAY 7th DECEMBER 2018 – PROGRESS REPORTS ONLY

Minute 105

Update on CCTV. As RFO and legal advisor to the council, Clerk noted that the new General Data Protection Regulations would query the functional purpose of the CCTV system. It was pointed out that the Hall has a perimeter guard secured with shutters and there is no history of attempted break in or reported criminal damage to the building.

Clerk wanted clarification as to whether it was aimed at the clerk's safety or extra security for the Hall. Clerk pointed out that CCTV would not improve her safety when collecting money or providing an escape from fire in the hall. Clerk asked council to consider three things: 1) putting a door in the existing double window to create an escape route in case of fire or attack. A quote had been obtained for £1300. 2) Clerk asked for a doorbell on the inner hall doors so that visitors could be received in the foyer, assessed and brought through to the office by the clerk. 3) Clerk also requested a hatch or a stable door to be created (in the existing doors) to keep the public outside of the office when collecting money, other clerks in Redcar had this type of arrangement to keep the public away from their safe and for lone working safety.

There was much discussion on the topic, it was agreed that the clerks' safety was important and that there was no history of attempted break in, but that the van had been broken into and a camera was required to survey this. It was suggested that the van could be stored at the compound when not in use and that the insurance may be cheaper if it was not on the road.

There was no agreement on this and it was decided that a site visit to the compound was desirable. Council argued that the prevailing wind would preclude the fitting of a new door in the existing office window. Council also argued that the door to the office was a fire door and could not be made into a stable door because of this. Clerk agreed to look into whether it is actually a fire door, in the short term clerk to purchase a bell for the inner doors of the Hall and keep the doors locked when the Hall is not being used. In the long term it was decided to look for an architect who could advise Council on the best way to deal with the internal space. Perhaps moving the office to the kitchen would be possible if there were grant funding available, this would provide an escape route for the clerk as there are two doors in the kitchen. **Councillors resolved to discuss CCTV and Clerks safety at the next meeting.**

Minute 107

Van has been purchased and road tax paid for.

119. TO RECEIVE AND CONSIDER PROJECTS, BUDGET AND PRECEPT FOR THE NEXT FINANCIAL YEAR

120. FINANCE

The Clerk provided members with the Monthly Finance Report for January 2019 giving full details of all financial transactions undertaken since the last meeting of the council which included the Bill payments, direct debits, transfers and income that the council was required to pay. Clerk informed council that the Finance Committee had met on the 10th January and the accounts had been reconciled. **Councillors resolved to agree** to all payments undertaken.

121. TO RECEIVE COMMITTEE REPORTS

Village Hall committee are meeting on the 21st January to put together a schedule of events and plan for the Klondike.

Finance committee met on the 10th January and the accounts had been reconciled.

Allotment committee met on the 14th January where a community litter pick had been proposed.

122. TO RECEIVE REPORTS FROM MEETINGS OF OUTSIDE BODIES ATTENDED BY COUNCILLORS

A site meeting had been held at the Lockwood site for Sirius Minerals, councillors had been taken round and given a progress report. Clerk reported that Matt Parsons would be attending the next meeting as he was standing in for Heather King on maternity leave.

123. PARISH MATTERS

a) Clerk's report

Clerk attended GDPR meeting last week, our Data Protection Officer says that we need to be compliant by 25th May 2019. In order to do so we will need to carry out an audit. Clerk has also attended election training and was also given a copy of the new boundary map which was distributed. Timeline for May elections was also distributed.

b) Chairman's Report.

Chair reported he had good news about Lingdale Lift Off who were being engaged by Tees Valley Wildlife to offer facilities to local 18-25 year olds looking to improve employability skills. Freeborough school are also sending students to the project.

c) Ward Councillor Reports.

Cllr Nolan reported that door handles are being turned at night when people are in bed. She is still waiting to hear from the Chief Exec and Leader of the Council about the list she submitted to them. Yellow lines have been painted on roads in the village to ease passage of public transport. People are still however parking on the yellow lines.

Cllr Groves asked for an Allotment Compound site visit. The site is becoming an eyesore and needs tidying. At the same time it will be possible to evaluate whether the van can be safely parked there to prevent break ins.

Cllr Young reported that concerns had been raised about a hedge said to be obstructing visibility at Stanghow crossroads. She stated that the hedge has been cut back,(by the owners/residents) and reported that in the past the site had been visited by Redcar and Cleveland engineers who found that it was the camber of the road, and the fact that there was a small hill or hump in the road which created the visibility problem. In order to try and solve the problem they had changed the road markings at that junction.

Cllr Young also reported an article she had read in the Evening Gazette which painted a derogatory view of Lingdale. Cllr Miller said this had appeared on facebook and created a stir. Several residents had responded to the article.

124. THE COUNCIL WILL NOW BE IN PRIVATE SESSION

The planning application for 13a High Street, Lingdale was discussed and members resolved to raise the issue of parking again. Three parking bays are now mentioned in the application and members would like further information about these, are they the ones belonging to Beyond Housing. Clerk to write raising parking concerns and enquire as to planned opening hours.

There was some discussion about the work of the Parish warden and the Chair was thanked for his help in organising daily tasks whilst the clerk was getting used to her role.

125. DATE AND TIME OF NEXT MEETING

Parish Council Meeting - Thursday 21st February 2019 at 7.00pm

The meeting closed at 8.30pm

Signed: M.Jefferson, Chairman, Date 21/02/2019

Signed: M.Kingham, Clerk to the Council, Date 21/02/2019