

LOCKWOOD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 18th MAY 2017 AT 7.00 PM AT LINGDALE VILLAGE HALL

PARISH COUNCILLORS PRESENT: Cllr's M.Jefferson (Chairman), A.Clayton, V.Davison, B.Hardy, D.Healey, C.Kingham, K.Nolan, G.Robinson and S.Young.

MEMBERS OF THE PUBLIC: None

POLICE: None

OTHERS: Cllr Steve Kay (RCBC Lockwood Ward)

CLERK: Mr M.P.Stone

13. APOLOGIES FOR ABSENCE:- Apologies were received from Cllr M.Brown and Cllr A.Conroy. No apologies were received from Cllr P.Miller..

14. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY, PECUNIARY AND NON PECUNIARY INTERESTS.

Cllr M.Jefferson declared a non-pecuniary interest in all matters relating to the Lingdale Lift-Off Group as Chairman of that group, The Neighbourhood Action Partnership (NAP) as Vice-Chair and The Big Local.

Cllr V Davison declared a non-pecuniary interest in all matters relating to Lingdale Village Hall as a member of the management committee.

Cllr C Kingham declared a non-pecuniary interest in all matters relating to Moorsholm Women's Institute.

Cllr K.Nolan declared a non-pecuniary interest in all matters relating to Charltons, Charltons Community Centre, The Big Local.

Cllr G.Robinson declared a non-pecuniary interest in all matters relating to the Lingdale Lift-Off Group, the Heritage Group and the Street Eats project.

15. REPRESENTATION FROM RESIDENTS

None.

16. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON THURSDAY 20th APRIL 2017.

Approval of the minutes was proposed by Cllr A.Clayton, seconded by Cllr S.Young and accepted by the members present as a true record.

17. MATTERS ARISING FROM THE MEETING HELD ON THE 20th APRIL 2017 – PROGRESS REPORTS ONLY.

Minute 159/148 Clerk advised that he had spoken to the Big Local regarding the defibrillator project and would be submitting a grant application asking for £1,000 for each of the four villages who are part of the East Cleveland Villages Big Local (Boosbeck, Charltons, Lingdale and Margrove Park). A further grant request was to be submitted to Lockwood Ward Councillor Steve Kay requesting £250 each for Stanghow and Lingdale and a grant request to Westworth Ward Councillors Anne Watts and Carole Jeffrey requesting £250 each for Boosbeck, Charltons and Margrove Park. A letter had already been sent to each of the Village Hall's and Community Centres asking them to take part in the project by allowing a defibrillator to be placed on the outside of their buildings and paying for the small amount of electricity required to run the box. Each Village Hall/Community Centre was also being asked for a contribution of £250 towards the cost of their defibrillator package. This would leave the

Parish Council to fund approximately £3,500 members discussed the need for additional defibrillators to secure full coverage of the area but Clerk advised that the aim of the initial project was to secure a defibrillator for each village and to seek funding that could be delivered quickly. Additional packages could be purchased at a later date to supplement the initial project. Free training had been offered by Redcar Lifeboat and North East Ambulance Service.

Minute 163 Clerk had met with Brian McLean and had advised him that the noticeboard would require Advertising Consent not full Planning Permission. Brian McLean had since confirmed this with RCBC and had now received the appropriate forms to complete. The application would be made on behalf of Lingdale Lift Off as the noticeboard was their project and Lingdale Lift Off would be responsible for it once it was erected.

18. CORRESPONDENCE RECEIVED

Members received the following:-

- a) Notification from Neil Cole, Planning Strategy Manager at RCBC, that the Redcar & Cleveland Local Plan has been submitted to the Secretary of State for Communities and Local Government. Noted.
- b) Invitation for Chair and Consort to attend the Redcar & Cleveland Mayoral Investiture Ceremony on Friday 26th May. Cllrs Jefferson & Young to attend.
- c) Letter from NALC re Battle's Over - A Nation's tribute. A discussion was held around the possibility of using the beacon at Birk Brow which was believed to be located on Skelton & Gilling Estates land. **Resolved** that Clerk would make enquiries with Skelton & Gilling Estates and the Events team at RCBC to establish if it would be possible to use the Beacon and to identify any potential issues.

19. REQUESTS FOR FINANCIAL ASSISTANCE

None

20. FINANCE

a) To approve all payments required in undertaking the council's business since the last meeting that are to be accounted for in the 2017-2018 financial year.

The Clerk provided members with the Finance Report for May 2017 giving full details of all financial transactions undertaken since the last meeting of the council which included the BACS payments, direct debits, transfers, income and cheque payments (vouchers 102868 to 102871) that the council was required to pay. A further two cheques were to be raised (vouchers 102872 & 102873) for Petty Cash £50.00 and Garbutt Brothers (Purple Skip Hire) (£1,098)

Members **resolved to agree** all payments and transactions undertaken.

b) To review and approve the Record of Regular Payments as a result of contract, statutory duty or obligation.

Members **resolved** to approve the Record of Regular Payments as presented.

21. COMMITTEE REPORTS

a) To receive a report on Allotment Committee meeting held on 8th May 2017.

Draft minutes were tabled.

Cllr Jefferson reported that skips had been provided for tenants on allotment sites at Kilton Lane, Lingdale Playing Field, Moorcock Row and Moorsholm.

Parish Warden's rodent control course had once again been cancelled. Warden was now to work alongside Cllr Jefferson (who had completed the necessary training) if required, with a

view to attending a course in the autumn. An online option to take the test and acquire the necessary certification had been suggested, but it was felt that as the Warden had no previous experience in this field, a face to face training session would be more beneficial. Cllr Young pointed out that her son's name was Matthew not Mark. Clerk noted the correction for the Allotment Committee minutes.

b) To receive a report on the meeting held with Virgin Media on 10th May 2017.

Cllrs Clayton, Robinson and Young and the Parish Clerk had met with Jonathan Hyde from Virgin Media to discuss the possibility of Virgin Media providing their service to Lingdale. Virgin Media's basic broadband package starts from 100mb, far greater than any speed currently on offer in the village. It was likely that Virgin Media would bring their service to Lingdale but to increase the likelihood of this happening, and the speed at which it may happen residents are being asked to register their interest on Virgin Media's Cable My Street website, as the more interest that is shown in the service, the more likely it is that Virgin will deliver their service to Lingdale and other villages such as Boosbeck. There is no obligation to take the service by registering an interest on the site. As a result of the meeting, information about the service on offer and asking residents to register on 'CableMyStreet' has been promoted via the Lingdale Forum, the Parish Council website and via a number of local business facebook pages. Posters have been put up around the area and Jonathan was to attend the Table Top sale at Lingdale Village Hall on Saturday to promote the brand and encourage residents to sign up.

Virgin Media are also looking for potential sites for their cabinets and the Parish Compound has been offered as a potential site for them to explore.

22. PARISH MATTERS

a) Clerk's report

Clerk reported an incident of fly-tipping on Kilton Lane on Tuesday 9th May which had been reported and cleared away the same day.

There had also been fly-tipping on the gravel path at the Lingdale Playing Field Allotments which had been removed by the Parish Warden and taken to Warrenby for disposal with help from Cllr Jefferson.

A resident had again raised the issue of parking in Meadowdale Court where residents are not happy about vehicles from Countryside Cars parking outside their houses. Clerk had contacted Cllr Kay who been looking at this issue previously. RCBC had refused previous requests for residents parking permits or restricted parking as they are only approved in urban areas. Coast & Country Housing had agreed for a parcel of its land that is currently surrounded by kerb to be tarmaced and then accessed by a new drop kerb to provide an additional five or six parking spaces which may help to alleviate the problem. A further problem is caused by parts of the road being unadopted, allowing vehicles to be parked there untaxed and uninsured. **Resolved** that Clerk would write to RCBC to request that all remaining parts of Meadowdale Court are adopted.

Clerk had held a meeting with Clerks from Skelton & Brotton Parish Council and Saltburn, Marske & New Marske Parish Council to discuss the Xerox photocopier contract. None of the Clerks were happy with the service received from Xerox and were looking to change supplier. Representatives from GbizIt and Digital Office Solutions attended and were to supply quotations based on the requirements discussed at the meeting. Clerk reported a problem with the existing contract. The copiers were originally taken on a 3 year agreement to 31/5/16, negotiated by RCBC's procurement team and so the Parish Council's received a better price

thanks to being part of the RCBC deal, although all are on stand alone contracts, and pay direct each quarter to Xerox for both rental and usage contracts. Parish Council's should have been contacted 6 months before the expiry of the contract to discuss renewal or termination options, however this does not seem to have happened at any of the three Parish Council's and so it looks as if the Parish Council's have been included in RCBC's 2 year contract extension until 31/5/18. Xerox will require 90 days notice for termination of the existing contract and may also require a settlement fee for breaking the contract early. Clerk to write to Xerox to establish details of Lockwood Parish Council's contract obligations and any settlement fees that would be charged on termination. Clerk will also write to RCBC if necessary to establish whether or not our contract was extended without consent. Once the contract situation is sorted it is hoped to downsize the current machine to ensure costs remain competitive. Clerk advised that he is on holiday from Tuesday 30th May until Friday 2nd June

b) Chairman's Report.

The Chair suggested that more use should be made of the 'What's On' page in the Coastal View newspaper to promote events and regular bookings at the Village Hall. It was agreed that other Village Hall's and Community Centres should also be encouraged to publish regular bookings in this way.

Chair requested that Christmas Lights are placed on the agenda for the next meeting.

Chair also suggested that Councillors should have a social evening/ meal out at Christmas and that consideration should be given to arranging any Christmas parties to be provided by the Parish Council.

c) Ward Councillor Reports.

Cllr Young reported that more fly-tipping had taken place at the Aerials at Stanghow..

Cllr Kay had assisted with arranging a traffic counter census at Stanghow crossroads which had recorded over a third of people speeding at over the recommended level. Information had been passed on to the local police.

Cllr Young raised concerns that land which had been sold by a local landowner to Sirius Minerals would be used to create unsightly mounds of earth following excavation from the mine site. Assurances were given that the landscaping plan had been approved as part of the original planning process and checks would be in place to ensure that original plans were followed with regard to the disposal of excavated material.

Cllr Clayton reported that the grass on the footpath at the top of Balmoral Road had now been cut following her reporting it at the last NAP meeting although the bushes on the cul de sac were still waiting to be cut.

A resident had complained about the lack of flower tubs in Little Moorsholm and had requested one be placed on the corner of Sandringham Road and Balmoral Road. The resident had offered to maintain the tub. Ownership of the land and insurance issues would need to be resolved.

Cllr Hardy again raised the issue of the access gate at Kilton Lane Allotments. Clerk had written to all tenants on the site setting out the new rules for opening and closing the gate and explaining the reasons behind its installation. Clerk had also responded in detail to an e-mail received from one of the tenants questioning the effectiveness of the gate and it was hoped that the tenant in question would accept this response and work with fellow tenants to ensure the continued security of the site.

Cllr Kingham reported that work had now commenced at Swindale Lane on the A171. Questions had been asked as to what will happen to the old road when the new section of the road is complete. Cllr Kay had requested that the redundant section of tarmac is returned to grass when the work is completed.

Cllr Robinson reported that Lingdale has 4 entries in this year's RHS Its Your Neighbourhood competition.

Cllr Nolan reported that Cleveland Police are appealing for information and witnesses following two separate road traffic accidents on the A171 near Charltons in the past week. Clerk had forwarded the request to members via e-mail.

23. THE COUNCIL WILL NOW BE IN PRIVATE SESSION

No items were discussed.

24. DATE AND TIME OF NEXT MEETING

Parish Council Meeting - Thursday 15th June at 7.00pm

The meeting closed at 8.49pm

Signed:M.Jefferson, Chairman, Date 15/06/2017

Signed:Clerk to the Council, Mr M.P.Stone Date 15/06/2017