

## LOCKWOOD PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 15th JUNE 2017 AT 7.00 PM AT LINGDALE VILLAGE HALL

**PARISH COUNCILLORS PRESENT:** Cllrs M.Jefferson (Chairman), M.Brown, A.Clayton, B.Hardy, K.Nolan, G.Robinson and S.Young.

**MEMBERS OF THE PUBLIC:** None

**POLICE:** None

**OTHERS:**

**CLERK:** Mr M.P.Stone

**25. APOLOGIES FOR ABSENCE:-** Apologies were received from Cllr C.Kingham (Holiday), Cllr P.Miller (Family commitment) and Cllr D.Healey (Working). No apologies were received from Cllr A.Conroy or Cllr V.Davidson.

#### **26. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY, PECUNIARY AND NON PECUNIARY INTERESTS.**

Cllr M.Jefferson declared a non-pecuniary interest in all matters relating to the Lingdale Lift-Off Group as Chairman of that group, The Neighbourhood Action Partnership (NAP) as Vice-Chair and The Big Local.

Cllr M Brown declared a non-pecuniary interest in all matters relating to Boosbeck Looking Good.

Cllr K.Nolan declared a non-pecuniary interest in all matters relating to Charltons, Charltons Community Centre, The Big Local.

Cllr G.Robinson declared a non-pecuniary interest in all matters relating to the Lingdale Lift-Off Group, the Heritage Group and the Street Eats project.

#### **27. REPRESENTATION FROM RESIDENTS**

None.

#### **28. TO RECEIVE AN UPDATE FROM SIRIUS MINERALS**

Heather King from Sirius Minerals gave a brief update on the Sirius Minerals project.

The roadworks to create a new junction at Swindale Lane on the A171 would be completed by the start of the summer holidays. The surfacing of the new road will be carried out overnight with temporary traffic lights. The attenuation pond on the Lockwood Beck site will be completed by the end of August. Construction of the main pad will commence soon. Subsoil storage bins are also being created. Fencing around the site will be black.

Confusion had arisen over some pegging off of the site but this was due to works by Northumbrian Water not Sirius Minerals.

Seismic survey work was taking place along the route of the mineral transport system over the next few months to provide additional geophysical data to assist with the engineering design and construction of the Mineral Transport System. This work would be taking place over the next four nights around the Swindale Lane junction and up towards Castleton.

Current borehole drilling would be completed by the end of the month. A further borehole needed to be drilled close to the Gerrick Lane layby and would take one month to complete. There would then be no more work at Lockwood Beck until October.

Heather King confirmed that the sale of land at Dorman's Farm at Stanghow had no impact on the plans and that all landscaping plans for the Lockwood Beck site were as per the original planning consent.

**29. TO RECEIVE DRAFT MINUTES OF THE ANNUAL PARISH MEETING HELD ON THURSDAY 11th MAY 2017 (For Information only)**

Members received draft minutes of the Annual Parish Meeting held on Thursday 11th May 2017.

**30. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE 36th ANNUAL MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 18th MAY 2017**

Approval of the minutes was proposed by Cllr K.Nolan, seconded by Cllr G.Robinson and accepted by the members present as a true record.

**31. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON THURSDAY 18th MAY 2017.**

Approval of the minutes was proposed by Cllr K.Nolan, seconded by Cllr A.Clayton and accepted by the members present as a true record.

**32. MATTERS ARISING FROM THE MEETING HELD ON THE 18th MAY 2017 – PROGRESS REPORTS ONLY.**

**Minute 17/163** Clerk advised that he had received a part completed advertising consent application from Brian McClean in relation to the new Lingdale Lift Off noticeboard project for outside Lingdale Village Hall. The cheque for £55 to Redcar & Cleveland BC will be issued this evening as part of Finance report and the application will be completed and submitted next week.

**Minute 21b** Jonathan Hyde had attended the Table Top sale at Lingdale Village Hall although the take up of people registering on cablemystreet was slow. Members were asked to encourage as many local residents as possible to register on the site

**Minute 22a** Clerk had written to Andy Mollen requesting that all parts of Meadowdale Court are adopted by Redcar & Cleveland BC. Work commenced this week to add extra parking spaces at bottom of Meadowdale Court.

**Minute 22a** Clerk reported that prices offered by two companies who had been asked to quote on supply of photocopiers were not competitive with current Xerox prices. Resolved to look again before contract extension expires in May 2018 and will seek to be consulted 6 months prior to date.

**33. CORRESPONDENCE RECEIVED**

**Members received the following:-**

- a) Letter of thanks from Stanghow Residents Group re Lockwood in Bloom Grant.
- b) Letter of thanks from Moorsholm in Bloom re Lockwood in Bloom Grant.
- c) Invitation to Chair to attend Love Your Neighbour event at Inspire to Learn centre, South Bank on Tuesday 20th June hosted by Together Middlesbrough & Cleveland. This had been declined.
- d) E-mail from Claire Bogner re RCBC consultation on extending the Dog Exclusion Zone on Saltburn beach (Details sent to councillors by e-mail 8th June 2017). Members to complete consultation individually.
- e) Letter from Post Office re public consultation on relocation of Boosbeck Post Office. (Details sent to councillors by e-mail 26th May 2017). **Resolved** that the Council would submit a response to the consultation stating that “Lockwood Parish Council is pleased that Post Office services are going to be provided in

Boosbeck in the form of a Mobile Outreach service, but remain hopeful that a more long term solution can be found”.

- f) Guisborough Neighbourhood Policing Newsletter - June 2017 (Details sent to councillors by e-mail 7th June 2017).

### **34. REQUESTS FOR FINANCIAL ASSISTANCE**

A request had been received from the newly formed Lingdale Village FC for a grant to cover registration fees and insurance to allow the club to complete in the league in the coming 2017/18 season.

Members agreed to consider the application.

**Resolved** to award a grant of £300. Members also requested that enquiries be made to see how the Council’s contribution could be recognised in the form of some kind of sponsorship using the Parish Council logo.

### **35. FINANCE**

#### **a) To approve all payments required in undertaking the council’s business since the last meeting that are to be accounted for in the 2017-2018 financial year.**

The Clerk provided members with the Finance Report for June 2017 giving full details of all financial transactions undertaken since the last meeting of the council which included the BACS payments, direct debits, transfers, income and cheque payments (vouchers 102874 to 102880) that the council was required to pay.

Clerk advised that accounts for the year ended 31st March 2017 had been received back from the internal auditor with no audit points and have now been sent to our external auditors BDO. We are currently in a period of 30 working days for the exercise of public rights which runs until 21st July. All necessary notices and documents have been published on the website and the notice of exercise of public rights is also on all PC noticeboards.

Gbiz it had added Endpoint protection to the PC laptop at a cost of £50 per year which was covered within the IT budget.

Members **resolved to agree** all payments and transactions undertaken.

### **36. TO RECEIVE AN UPDATE ON THE PUBLIC ACCESS DEFIBRILLATOR PROJECT**

Clerk provided members with a funding report showing all the funding requests made and the financial commitments received so far.

Cllr Nolan advised that Charltons Community Centre wished to be involved in the project but could only contribute £50 to the costs.

Cllr Jefferson reported that the Big Local had considered the grant application from the Parish Council at its meeting on Tuesday 13th June and although believing it to be a good idea had not voted on the proposal as once himself and Cllr Nolan stood down due to a conflict of interests, the meeting was no longer quorate. Some members of the Big Local board had also questioned the cost of the packages and wondered if we could look around to get a cheaper deal. Brian McLean was to make further enquiries and then possibly put to an electronic vote. The possibility of applying to the new Sirius Minerals Foundation was discussed. This would provide an alternative source of funding if the Big Local grant is not approved and would also allow the project to be expanded if both Big Local and Sirius Minerals grants were approved. Qualification criteria would be met as all five proposed public access defibrillators were within 5 miles of the Lockwood Beck site.

**Resolved** that the Clerk would apply to the Sirius Minerals Foundation for up to £5,000

### **37. TO AGREE ON THE PURCHASE OF CHRISTMAS LIGHTS FOR LINGDALE AND BOOSBECK**

Clerk advised that members had agreed to purchase christmas lights last year and had placed £6,000 in the budget for that purpose, although no formal decision had been taken to approve the type of lights that would be ordered. Initial discussions had been around purchasing similar multi-coloured wrap around lights to those purchased by Skelton & Brotton Parish Council. Clerk had catalogues of other types of festive lights but would require a working party of members to look at the options available and then make a recommendation to full council. Members agreed that the wrap around lights were most effective and a working party would not be necessary.

Members **resolved** to authorise the Clerk to purchase 11 multi-coloured wrap around lights (7 for Lingdale and 4 for Boosbeck) up to a total cost of £4,000

### **38. COMMITTEE REPORTS**

#### **a) To receive a report on Allotment Committee meeting held on 12th June 2017.**

Draft minutes were tabled.

Cllr Jefferson reported that the lock and chain had been removed from the access gate at Kilton Lane. The lock and chain had been replaced and the incident had been reported to the police. All tenants had been advised of the incident by letter and informed that existing keys will fit the new lock. Tenants were also advised that if they were found to be involved with the theft of the lock and chain they would be evicted. It was suggested that new cctv signs might deter the thieves.

#### **b) To receive a report on Planning Committee meeting held on 12th June 2017.**

Draft minutes were tabled.

Clerk advised that as three members of the Planning Committee had sent apologies, the meeting had not been quorate and so was unable to make any decisions. All four planning applications had been considered and recommendations put forward to be approved by full council. Cllr Clayton presented each application to members along with the recommended decision.

##### **i) R/2017/0285/FF**

**PROPOSAL: DWELLINGHOUSE PARTIALLY BUILT INTO HILLSIDE**

**LOCATION: CHERRY TREE HOUSE, LINGDALE ROAD, BOOSBECK, TS12 3BH**

**APPLICANT:MR C TRELOAR**

**Recommend:** Lockwood Parish Council support the application.

Clerk advised members that if the Parish Council agreed to 'Support' the application then this demonstrated a positive support for the proposal rather than a standard 'No Objection' response.

**Resolved:** Lockwood Parish Council support the application

##### **ii) R/2017/0315/FF**

**PROPOSAL: PROPOSED JOINERY WORKSHOP INCLUDING OFFICES**

**LOCATION: TRADITIONAL BEAMS, THE WARREN WORKSHOP, MARGROVE PARK, BOOSBECK**

**APPLICANT:TRADITIONAL BEAM**

**Recommend:** No Objection

**Resolved:** No Objection

- iii) **R/2017/0356/FF**  
**PROPOSAL: DETACHED AGRICULTURAL STORAGE BUILDING**  
**LOCATION: LAND OPPOSITE HOLLYWELL FARM. MARGROVE ROAD, BOOSBECK, TS12 3BJ**  
**APPLICANT:MR CHRISTOPHER WATSON**  
**Recommend:** Object on grounds of road safety due to heavy agricultural traffic entering and exiting the site with poor sight lines to the access to the proposed development for motorists turning left from Lingdale Road onto Margrove Road.  
**Resolved:** Lockwood Parish Council request that consideration be given to road safety issues in the area with the potential for heavy agricultural traffic to be entering and exiting the proposed site. In particular, there are currently poor sight lines to the access to the proposed development for motorists turning left from Lingdale Road onto Margrove Road. This situation is made worse by roadside parking at times when schoolchildren are being picked up and dropped off from the nearby Lockwood Primary School.
- iv) **R/2017/0370/RM**  
**PROPOSAL: RESERVED MATTERS APPLICATION (ACCESS ONLY)**  
**FOLLOWING APPROVAL OF OUTLINE PLANNING PERMISSION**  
**GRANTED ON APPEAL UNDER REFERENCE**  
**APP/V0728/W/16/3151396 FOR 8 SINGLE STOREY**  
**DWELLINGHOUSES FOR THE ELDERLY AND OR DISABLED**  
**LOCATION: SITE TO SOUTH OF CHURCH DRIVE (WEST OF**  
**SALTERS LANE), BOOSBECK**  
**APPLICANT:PARKER STAG LIMITED**  
**Recommend :** No Objection.  
**Resolved:** No Objection

### **39. PARISH MATTERS**

#### **a) Clerk's report**

Clerk advised that he had currently accrued 10.25 hours in lieu time and would taking a lieu day holiday on Monday 10th July.

Clerk reported two incidents of fly-tipping. Some furniture had been tipped on the car park at Lingdale Playing Field which had been reported to RCBC on 24th May and a large load of mixed waste had been tipped on the path opposite Cherry Tree House at Boosbeck which had been reported to RCBC on 8th June. Both incidents had now been cleared.

Clerk advised members of a free North East Regional event being run by Cleveland & Durham County Training Partnership at Shotton Hall, Peterlee on Thursday 7th September from 10am to 3pm. The event titled Your Village, Your Community, Your Hall is aimed at training Councillors and Clerks in how to run a community building. Clerk and Cllr Clayton indicated that they would attend.

#### **b) Chairman's Report.**

The Chair thanked members for electing him as Chair at the previous meeting.

Chair advised that a successful day had been enjoyed at the Street Eats Groundwork project on Wednesday with a number of trainees present on the site.

#### **c) Ward Councillor Reports.**

**Cllr Clayton** had attended a Health & Hygiene training course on behalf of Lingdale Village Hall and had received a certificate. The level of training required varied depending upon the

activities being carried out in the venue. Full details were available on the Food Standards Agency website.

Janice McColm had been asking how we were getting on with the Village Hall and had requested an invite to the next Village Hall Management Committee meeting.

**Cllr Young** requested that all members receive a copy of the minutes of meetings where Parish Councillors are attending as Parish Council representatives.

**Cllr Brown** advised that the slaughterhouse in Boosbeck has now been demolished. There had been some issues with rats in the Wandhill Gardens area which may have been as a result of the demolition.

The hedge which was overhanging the footpath at the Black path had now been cut by Coast & Country.

There had been a couple of incidents of arson in the woods which had been reported to the police.

**Cllr Hardy** reported an incident of fly tipping outside his house on Kilton Lane which he had cleared himself and taken to the recycling centre at Dunsdale.

**Cllr Robinson** reported that a no dogs sign had been erected at the entrances to Quarry Park.

**40. THE COUNCIL WILL NOW BE IN PRIVATE SESSION**

No items were discussed.

**41. DATE AND TIME OF NEXT MEETING**

Parish Council Meeting - Thursday 20th July at 7.00pm

The meeting closed at 9.00pm

Signed: .....M.Jefferson, Chairman, Date 20/07/2017

Signed: .....Clerk to the Council, Mr M.P.Stone Date 20/07/2017