



Lockwood Parish Council

Clerk to the Council: Mrs J Bell
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To all Councillors.

In accordance with the provisions of Schedule 12 (parts 2, 4 & 6) of the Local Government Act 1972, you are hereby summoned to attend;

THE 40th ANNUAL MEETING OF THE PARISH COUNCIL

To be held remotely via Google Meet at 6.00pm

On Thursday 29th of April 2021.

Members of the public may attend by contacting the Clerk prior to the meeting

Clerk of the Council,
22nd April 2021

The Agenda will be as follows: -

1. **TO ELECT A CHAIRMAN OF THE COUNCIL FOR THE FOLLOWING MUNICIPAL YEAR.**
2. **TO COMPLETE THE SIGNING OF THE 'DECLARATION OF ACCEPTANCE OF OFFICE' BY THE CHAIRMAN.**
3. **APOLOGIES FOR ABSENCE.**
4. **TO ELECT A VICE CHAIRMAN OF THE COUNCIL FOR THE FOLLOWING MUNICIPAL YEAR.**
5. **TO CONFIRM THE AMOUNT OF THE CHAIRMAN'S ALLOWANCE AS OUTLINED IN SECTION 15(5) OF THE LOCAL GOVERNMENT ACT 1972.**
6. **TO REVIEW AND ADOPT THE TERMS OF REFERENCE AND DELEGATION SCHEME.**
7. **TO APPOINT MEMBERS TO SERVE ON COMMITTEES .**
 - a. **To appoint up to 4 members to the Allotment Committee as per the terms of reference for the committee. Members to elect a Chair and Vice Chair.**
 - b. **To confirm the amount of the Allotment Chairman's Allowance as outlined in Section 15 (5) of the Local Government Act 1972.**
 - c. **To appoint 4 members to the Finance, Personnel and Policy Committee, one of whom will be the parish council chairman as per the terms of reference for the committee. Members to elect a Chair and Vice-Chair.**
 - d. **To consider any changes to cheque signatories.**
 - e. **To appoint 4 members to the Planning Committee as per the terms of reference for the committee. Members to elect a Chair and Vice-Chair.**
 - f. **To appoint up to 7 members to the Village Hall Management Committee as per the terms of reference for the committee.**

- 8. TO APPOINT REPRESENTATIVES TO THE FOLLOWING ORGANISATIONS.**
 - a. Cleveland Local Councils Association.**
 - b. North York Moors National Park – Northern Area Parish Forum.**
 - c. Tees Valley Wildlife Trust**
 - d. Sirius Foundation**

- 9. TO APPOINT G GITTINS AS INTERNAL AUDITORS FOR THE 2021/22 FINANCIAL YEAR.**

- 11. TO REVIEW AND ADOPT LOCKWOOD PARISH COUNCIL STANDING ORDERS.**
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- 12. TO REVIEW AND ADOPT LOCKWOOD PARISH COUNCIL FINANCIAL REGULATIONS.**
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- 13. TO CONFIRM THE DATES AND TIMES OF PARISH COUNCIL MEETINGS, ALLOTMENT COMMITTEE MEETINGS, FINANCE, PERSONNEL AND POLICY COMMITTEE MEETINGS AND PLANNING COMMITTEE MEETINGS OF THE COUNCIL FOR THE DATES 1ST MAY 2021 TO 31ST APRIL 2022.**
Copy enclosed